HIGHER EDUCATION SCIENCE AND TECHNOLOGY

Internship Logbook

Date	Activities	Challenges	Lessons learned
1. Each student is required to keep the logbook and record daily activities undertaken during the internship period.			
2. The student shall write down the activities undertaken during the internship period.			
3. At least one entry per week is required to be made in the logbook.			
4. The entries made in the logbook should be explained and discussed with the supervisor.			
5. The logbook is to be submitted to the Institution for assessment.			
6. The logbook should be kept safe.			

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Supervisor's Comments: ...

Signature: ...